Midday Assistant

Valour Academy

Walbottle Village Primary School

Salary £26,016 per annum

Actual Salary: £3,677 per annum

This post attracts a Living Wage supplement. This post will receive the Living Wage supplement to bring the hourly rate up to a minimum of £14.10 an hour.

6 Hours 15 minutes per week term time only (11.45am – 1pm Monday - Friday)

In the first instance this will be a fixed-term contract for 2 terms (January 2027 – July 2027).

Valour Academy is looking to appoint a Midday Assistant for 6hrs 15mins per week to be based at Walbottle Village Primary School to start ASAP. This is an exciting opportunity to join a highly motivated team. The successful candidate will a team player who can help make the lunchtime experience fun and enjoyable for children. Good communication and organisational skills are essential.

Duties include:

- ensuring the lunchtime environment is safe and secure
- helping younger children to eat and use good table manners
- supervising and interacting with pupils on the playground to promote positive play
- liaising with colleagues and reporting accidents and incidents to relevant staff and completing bump notes as appropriate.

We are strongly committed to safeguarding and promoting the welfare of children and young people. The successful candidate will be required to obtain a Certificate of Disclosure from the DBS.

For an information pack and application form please e-mail: admin@walbottlevillage.newcastle.sch.uk or visit our website:www.walbottlevillage.newcastle.sch.uk
Closing date: Friday 4th December 2026